



SOUTHWEST AIRLINES Co.

Mike Mankin  
Director Employee Resources

Inflight Services  
P.O. Box 36611  
Dallas, TX 75235-1611  
214-792-2961

July 14, 2010

Allyson Parker-Lauck  
Grievance Chair  
Transport Workers Union, Local 556  
7929 Brookriver Drive, Suite 750  
Dallas, TX 75247

Re: Notification for medical release to return to active status

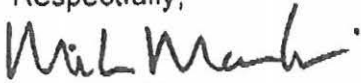
Dear Allyson,

This letter will confirm our understanding of the notification method and timeframe for processing a Flight Attendant's medical release to return to active status.

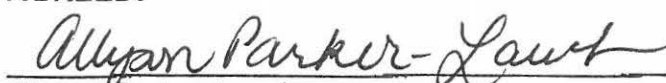
- The medical release date to return a Flight Attendant to active status will be processed, no earlier than seven (7) calendar days before the return to work date specified by the Flight Attendant's doctor on the medical release.
- In order for a Flight Attendant to bid, and be awarded a line for the next month the Flight Attendant must have a return to work date processed on or prior to the fourth (4<sup>th</sup>) of the current month.
- If the Flight Attendant submits a return to work statement to the base on the fifth (5<sup>th</sup>) of the current month, he/she will need to contact their Inflight Base and Inflight Planning to determine whether he/she want to bid.
- The Company agrees to include the information listed above in all Flight Attendant Leave Packets (Medical, Maternity, Workers' Compensation). These Leave Packets will be updated prior to August 1, 2010.

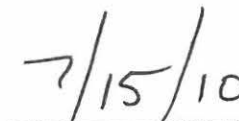
If you agree, please sign below.

Respectfully,

  
Mike Mankin

AGREED:

  
Allyson Parker-Lauck

  
Date